**2021 Rattlesnake & Wildlife Festival**

**Vendor Rules/Guidelines**

Vendor acceptance notification will be sent via postal service mail, e-mail, and/or telephone. Once vendor spaces have been assigned, there will be no refunds unless approved by the Festival Committee and will only be considered in the event of an emergency.

Photos of booth setup are required from *new* vendors, and we request that you please label all photos. Pictures become the property of the Evans County Wildlife Club and will not be returned. Photos may be used for publicity.

The Rattlesnake & Wildlife Festival hours are from 8:00 am until 6:00 pm on Saturday, March 13, and from 10:00 am until 5:00 pm on Sunday, March 14.

Vendor setup hours are Friday, March 12, from 10:00 am until 6:00 pm and Saturday, March 13, from 6:00 am until 7:30 am. Gates will be open (for vendors) on Sunday, March 14 at 8:00 am for restocking.

Upon arrival at the festival grounds, vendors are required to check-in at the Information Tent, which is located at the back gate. Vendor info packages, including vendor badges, will be given at this time.

Two vendor wrist bands will be assigned to each booth space, and it is a requirement that you wear your vendor wrist band during festival hours. Additional wrist bands for extra workers will be available at the Information Tent for a cost of $5 each and must be purchased at the time you check-in.

Vendors are expected to participate both days of the festival and agree to be present for all scheduled festival hours. Vendors should be prepared for inclement weather as there will be no refunds due to indecent weather conditions. Vendors are asked NOT to dismantle their booths before the festival ends because this is disruptive to shoppers and other festival vendors.

Vendors are responsible for collecting local (8%) and state Sales tax.

The exhibitor should present a neat and professional appearance.

No vehicles are allowed to stay within the fenced-in festival grounds except for booth setup. All vehicles must be removed by 6:00 pm on Friday, March 13, by 7:30 am on Saturday, March 13, and by 9:30 am on Sunday, March 14.

No pets or alcoholic beverages are allowed inside the festival grounds.

No radios, tape players, offensive noise, or distractions are permitted in vendor spaces.

**Items you are NOT allowed to sale at your booth: ANY toy bombs, toy guns, poppers, silly string, inflatable character balloons, fair like items. Real Machetes or Swords will not be allowed!**

The sale of t-shirts (of any kind) is NOT permitted unless you have written permission or prior authorization from the Evans County Wildlife Club.

**Vendors displaying merchandise not listed on their approved applications will be asked to remove items at the discretion of the festival committee, which is the sole judge as to the suitability of an applicant’s merchandise. The Evans County Wildlife Club, Rattlesnake & Wildlife Festival Committee reserves the right to refuse space to an exhibitor who does not comply with these rules.**

Allotted space is strictly enforced; therefore, booth display should not exceed the established boundaries of 16’ wide by 10’ deep. Any vendor needing additional space will be expected to reserve two (or more) spaces as needed. Canopies, tents, connecting wires, and/or stakes must be contained within vendor assigned space. Please use weights for anchors, and, because of underground electrical wires, no digging is permitted.

Vendors are responsible for all necessary display props including tables, table covers, chairs, extension cords, etc.

Electricity (110 volt) is available for a $25 fee. You must indicate the need for electricity on your vendor application. You are responsible for providing your own heavy duty extension cord.

Tables should be covered to the ground and all packing materials should be placed underneath the tables. You are required to keep your assigned booth space clean and litter free.

Security will be provided Friday and Saturday nights; however, the Evans County Wildlife Club cannot guarantee against loss or damage of any kind and will not be held responsible for any reason. This justifies why no vendors are permitted onto the festival grounds past announced hours and is enforced for your protection as well as for ours.

Overnight RV/camper parking is permitted outside the festival grounds. If you need RV parking space, please inquire at the vendor check-in gate. Spaces are limited and will be assigned on a first come, first serve basis at No charge. No electrical hookups or dumping stations are available.

**There will be NO early dismissal during festival hours on Saturday or Sunday!**

**If the Evans Co Wildlife Club Board of Directors deems necessary for**

**ANY reason to close early all vendors will be notified.**

**If you choose to leave early you will forfeit your sport for the 2021 event.**

The vendor applicant hereby agrees that he / she has received, read, and complies with the regulations furnished by the Evans County Wildlife Club and acknowledges that, by payment of the fee, the Rattlesnake & Wildlife Festival, as well as the City of Hagan, are released and held free from liability for any loss or damage to person, property, costs, expenses, or loss of service on account of, while engaged in, or in any way growing out of the Rattlesnake & Wildlife Festival. In addition, the applicant hereby agrees to defend, indemnify, and hold harmless the Evans County Wildlife Club and the City of Hagan, including their officers, agents, and successors, and assigns from and against any and all claims, demands, actions, or causes of actions, suits at law or inequity of any nature or character arising out of or by reason of any act of omission of the second party or its agents in the performance of rights, duties, and obligations of the second party under this agreement. The second party understands that the Evans County Wildlife Club assumes no responsibility or liability for any property of the second party that may be located on the above-described premises. For, and in consideration of, permission to participate in the Rattlesnake & Wildlife Festival the specified above shall be subject to acts of God, or any condition or circumstance beyond the control of the Evans County Wildlife Club. I also understand that I am fully responsible for any Revenue/Sales Tax applicable for items old at the 2021 Rattlesnake and Wildlife Festival.